**1. What is your company name?**

**2. What is your company address?**

**3. Client Contact (Name/Phone/email)**

**4. Give a brief Profile of your company**

**5. What is your company’s present staff strength?**

**5. How many different positions are you recruiting for?**

**6. Please fill the below table with the necessary details for each position that you are recruiting for:**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Position/Job Title including contract type (Full time/ Part time)** | **How many candidates do you need for this position?** | **What is the salary/renumeration package for this position?** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**7. What is your deadline/timeframe for completion of the recruitment?**

**8. Which of our services are you interested in?**

[ ] Advertise your vacancy  
[ ] Receive and Collate Applications   
[ ] Conduct Written Aptitude Tests  
[ ] Conduct in-person interviews on your behalf

**9. What is your estimated budget (if any?)**

**Please email the completed questionnaire to** [**ng44@ng44.com**](mailto:ng44@ng44.com)